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## Nationwide Completion Certs Direct to RECI

Contractors have been returning completion certificates for counties Kerry and Wexford direct to RECI on a trial basis for the last two years. This arrangement has been found to be satisfactory. A further improvement to the RECI and ESBN computer systems has recently been implemented which we are currently testing.

### Correct installation address.

The completion certificates which are received at RECI are processed on the same day and the ESB Networks (ESBN) computer system is immediately updated with the necessary information. When the MPRN number of a certificate is entered

on the computer at RECI a connection is immediately made via a web services system to the ESBN MPRN website and the address which ESBN have for that MPRN is displayed on the RECI computer. If the address of the installation entered by the contractor on the completion certificate is significantly different from the MPRN website address we cannot process the certificate. It must be returned to the contractor who should check with his customer. This should eliminate delays later due to mismatches and add to safety. We strongly recommend that contractors should explain to their customer that the addresses must agree and that if the customer does not inform

the contractor of the address which is on the application form to ESBN or on their ESB bill in the case of existing installations, then this could lead to a delay. All other parts of the certificate must also be completed correctly or the certificate will have to be returned to the contractor.

### Text message to contractor

When they have connected supply to the installation ESBN will send a text message to the contractors mobile phone advising him of the connection.

*Continued overleaf*

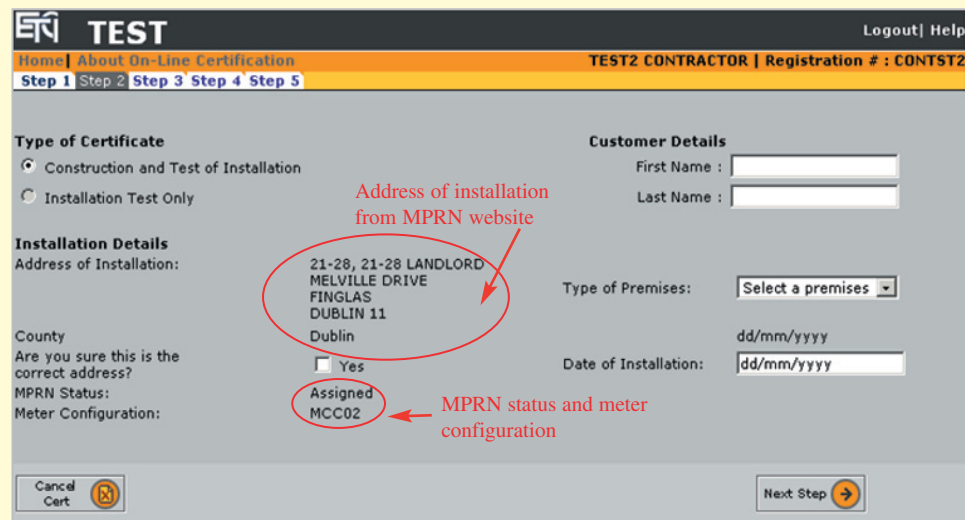
## Electronic Cert System Improvements

The new ESB Networks (ESBN) web service, which has been produced by ESBI Computing, will also be applied to the Electronic Completion Certificate system (ECC) from **Monday 16th April**. This will mean that when a user of the system is entering the details of a completion cert at Step 2, the address of the installation will be returned from the ESBN web service. The user will no longer have to enter the address themselves. The user should check the ESBN address carefully against the address they have been given by their customer and if there is any significant difference it should be checked before completing the certificate.

The MPRN status such as assigned, energised, de-energised or terminated and the meter configuration information will also be returned by the web service. This

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Screen shot of Step 2. Image and web service produced by ESBI Computing

information may be useful for contractors in certain circumstances.

We expect existing users of the ECC system will find these improvements very useful and will speed up the process of completing a certificate. We are in discussion with ETCI and ESBI Computing regarding some further modifications to the system which we think would be beneficial to contractors.

From 30th April paper certs will no longer go direct to ESBN so the electronic system is the quickest way to get your cert on to the ESBN system.

Any contractors who are not yet using the system and who would like to do so should contact Nuala at RECI. We are happy to arrange a demonstration of the system for you or we would talk you through the completion of a certificate.

## Nationwide Completion Certs Direct to RECI (cont.)

### Completion certificate check sheet

If it is necessary to return a certificate to the contractor a tick list sheet will accompany the certificate indicating what is wrong. This tick sheet can also act as a useful reminder to make sure that a certificate has been filled out correctly before submitting it to RECI.

- MPRN number missing (an MPRN number has eleven digits and starts with 10)
- Incorrect MPRN number (re-check this number carefully with your customer)
- Invalid MPRN number (may be invalid because customer has not yet agreed terms with ESNB)
- MPRN number is terminated. New MPRN required
- Address does not agree with ESB Networks MPRN database (shown below)
- Date of installation missing
- Construction & Test/Test only not ticked
- Type of installation not ticked.
- Type of installation incorrect. Should be:— New  Alteration  Temporary Supply  Other
- Number of fittings not entered
- Test results not entered/incorrect
- Test record sheet number not entered
- Bonding not ticked
- Reference number of test record sheets not entered
- Name/Reg. No. box not completed
- Pre-connection tests not signed for
- Date of Pre-connection tests not entered (show day, month and year)
- Wrong type of Completion Certificate. Should be:

#### Example of completion certificate tick sheet

The contractor can then make the installation live, carry out the post connection tests and submit the original of the certificate to the customer. This feature should be helpful for registered contractors.

The text message will be sent to the contractors mobile phone number which RECI have in their database. If you want

the message sent to a different mobile number then this number should be entered on the completion certificate. This will not alter the mobile number stored on the RECI database.

#### Go nationwide start date

Subject to satisfactory performance of the computer systems during the trial period, we intend that contractors from all over

the country must return certs direct to RECI from **Monday, 30th April 2007**.

We will send out a reminder letter a few days beforehand. As it will no longer be possible to submit completion certificates direct to ESNB offices, contractors should consider using the electronic completion certificate system which is growing in popularity.



## — Internet Portal

Voltimum is the first European portal for the electrical industry. It is a one-stop online source to a wealth of electrical information. It offers users technical support along with important news affecting the Irish electrical industry. Voltimum Ireland is the eighth country to launch a Voltimum portal, joining European sites in Austria, France, Germany, Italy, Spain, Sweden and the UK. Currently, over 222,500 people are active registered users of Voltimum.

The site in Ireland will have significant databases of technical product information to browse through but more importantly it will never stop growing as it is constantly being updated with

breaking news, technical articles and product updates.

Contractors can access this website through a link on the homepage of the RECI website [www.reci.ie](http://www.reci.ie) or directly at [www.voltimum.ie](http://www.voltimum.ie). Interesting features of the site are:—

- Online technical advice — Ask some of Ireland's leading experts your tricky technical questions;
- A growing product catalogue of more than 20,000 products;
- Training and CPD course details — Keeping you informed and ready to move forward in your career;
- Award winning monthly e-letters offering breaking industry news and technical expertise.

## Election of Independent Directors

At every third AGM of RECI all the directors retire from office. All retiring directors from whatsoever source shall be eligible for re-election and/or re-appointment in accordance with clause 33c of the Memorandum and Articles of Association. Independent members shall by postal ballot of the independent members elect one director (who shall be an independent member) from each of the following regions namely 1. Connaught /Ulster, 2. Leinster, 3. Munster.

If you wish to nominate someone you consider suitable as a director of RECI please complete the nomination form supplied with this newsletter. Candidates must be proposed and seconded by registered contractors in the appropriate region.

## ETCI Training Courses

ETCI are running a one day course on Verification & Certification of electrical installations on Friday the 27th April and Tuesday 1st May 2007. The course is presented by Jim Keogh of ESB Networks and is from 8:45am to 15:30pm at ETCI head office Dublin. Price is €150. Contact ETCI at 01- 429 0088 or [www.etcie.ie](http://www.etcie.ie)

## RECI AGM

The AGM will be held on Saturday 26th May at 11:30am in the RECI office, KCR Industrial Estate. Registered Contractors are invited to attend.

## PSA License Not Required to Prewire for Alarm Systems

In January the PSA posted the following news item on their website [www.psa.gov.ie](http://www.psa.gov.ie)

### Wiring of Intruder alarm systems.

The private security authority has confirmed that the wiring of intruder alarm systems is not a licensable activity within the definition of Installer of Security Equipment in the Private Security Services Act 2004.

Where a premises is wired by a contractor for an Intruder Alarm System, the contractor is not carrying out a licensable activity. However, where any of the various component elements of an intruder alarm system are added to this wiring by a contractor, the contractor is now engaged in a licensable activity and must hold a current Installer (Intruder Alarm) License.

## CER Criteria Update

Compliance with the CER criteria by the regulatory bodies is still on a voluntary basis. The CER are in the process of developing a new criteria document. They intend to have meetings with all stakeholders, public consultations, and a full legal review before the final document is published. The CER expect to be able to designate approved regulatory bodies by November 2007.